

## **AF QAP 03 Section 3.9 – Flow down of additional requirements**

### **Supplier Conditions and Requirements**

Included in the contractual conditions of all Aerospace Fasteners Limited (AFL) Purchase Orders is the following: -

#### **Right of Access**

- The supplier shall allow the right of access to all areas of facilities involved in this order, for AFL personnel / Customer personnel / Regulatory authority. This could involve verification of product and processes.

#### **Order Acceptance**

- The supplier shall review QAP 03 3.9 – Supplier conditions and requirements, before accepting AFL purchase order.
- The acceptance of AFL purchase order is considered evidence of contract review of the PO and conformance to QAP 03 3.9 – Supplier conditions and requirements. Any issues shall be resolved prior to purchase order acceptance.
- AFL should be informed before acceptance of a PO of any processes, products or services that are non-conforming and obtain approval for their disposition.
- The supplier is responsible for the conformity of all products to AFL, even if the products are purchased from Sub-tiers.
- Alternative products cannot be supplied without acceptance from AFL. If accepted, dual certification may be required on the certificate of conformity.

#### **Documentation**

- A certificate of conformity with all products is required. The purchase order will state any extra required documentation, this may include but is not limited to; material certification, FAIR reports, process certification.
- Suppliers should retain quality records for the entire life of the product + 10 years from the date of shipment, unless a different period is specified.
- If applicable, all specific customer drawn items are to be supplied to the latest issue and released in accordance with the requirements of the relevant customer approval and specifications. Customer releases will be requested on PO, and CofC to AFL must state this release.

#### **FAIR**

- The supplier must supply FAIRS in accordance with AS9102 standard.
- The supplier must supply a FAIR on the first receipt of an item or a lack of production of 24 months.

#### **Operations**

- The supplier shall notify AFL of any delay or problem related to the delivery of products.
- AFL should be informed of changes to processes, products, or services, including changes of their external providers or location of manufacture. A FAIR for product shall be required after these changes occur.

#### **Delivery**

- The supplier shall ensure full traceability for all products delivered to AFL.
- Each manufacturing batch must be packaged separately and labelled accordingly.
- All items must be packaged securely, and delivered to AFL undamaged. This must involve protection against corrosion or a finish that could cause a failure.
- For shelf life product, the supplier shall supply product in accordance with our purchase order. The Cure date must be stated on the certificate of conformity.

**FOD (Foreign object debris)**

- The supplier must be aware of FOD and maintain a FOD program.
- Any FOD must be prevented/and removed from all products supplied to AFL.

**Counterfeit Parts**

- All suppliers should have a counterfeit avoidance process in place.
- Supplier shall ensure that product delivered to AFL have been sourced from the original manufacturer
- Supplier must inform AFL if any products are not compliant.

**REACH**

- The supplier shall ensure that the products/services supplied with comply with applicable Reach regulations (1907/2006).
- If a product supplied is not compliant with REACH, the supplier must declare this on their Certificate of conformity. Featuring a statement containing substance name (SVHC), CAS number, with a concentration above 0.1% (W/W).

**Conflict Minerals**

- The supplier must comply with section 1502 Dodd Frank Act and 2021 EU conflict minerals registration.
- The supplier must declare any 3TG (Tin, Tantalum, Tungsten or Gold) minerals contained in delivered items.
- This requirement must be flowed down to their Sub-tier suppliers

**Social Responsibilities**

- The supplier must understand the importance of ethical behaviour. Including but not limited to; Anti Bribery, Human rights, Diversity and inclusion policies.
- The supplier is to be aware of environmental impacts of their products and services and reduce waste.
- Suppliers should be aware of all the requirements of the ROHS, Anti-slavery and the above (Counterfeit parts, REACH, Conflict minerals) and inform AFL of any items that are not compliant.

**Export Control**


- If applicable, the supplier shall include a statement declaring if the material is subject to export classification. If the product is subject to export controls the supplier shall state whether under Military, Dual-use, or national controls along with the export classification numbers (ECN), with the order confirmation.
- For items subject to Export Administration Regulations (EAR), an Export Control Classification Number (ECCN) must be supplied.
- For items subject to the International Traffic in Arms Regulations (ITAR), the classification number, the corresponding category as well as the licensed end-user and end-use, must be supplied.
- The supplier must also include Customs tariff commodity codes (HS/HTS) codes for each item.

Many Thanks



Dean Gendall

General Manager



Nigel Willis

Quality Manager